

**DATE:** January 10, 2023  
**FROM:** Sean Morales, Associate Planner

**SUBJECT: NOTICE OF INTENT TO APPROVE AN ADMINISTRATIVE TREE PERMIT**

Dear Roseville Property Owner and Interested Individuals:

The purpose of this notice is to inform you that an Administrative Tree Permit application has been submitted to the Roseville Planning Division. The requested permit is described below.

The City issues Administrative Tree Permits for minor types of projects, based on our review of the application and consistency with City standards, and will not hold a public hearing unless one is requested by you or another interested individual. The Planning Manager intends to approve the permit ten days following the date of this letter, unless a public hearing is requested. People with questions are invited to contact the Project Planner, Sean Morales, by phone at (916) 774-5282 or e-mail at [smorales@roseville.ca.us](mailto:smorales@roseville.ca.us). All requests for a public hearing must be in writing (to Sean Morales, Planning Division, 311 Vernon Street, Roseville, CA 95678) and must be received no later than 5 p.m. on the date noted below. If a public hearing is requested, you will receive notice of the date, time, and place of the public hearing. The Planning Manager's action to approve this permit may be appealed to the Planning Commission within 10 days of the approval date.

**Project Description**

**Applicant/Owner:** Chakri Avala

**Date Filed:** October 19, 2022

**Project Name and File #:** SRSP PCL 38 - 1876 Oak Crest ATP, File # PL22-0379

**Project Address:** 1876 Oak Crest Dr.

**Request:** Request for an Administrative Tree Permit within the Whispering Canyon subdivision to allow removal of one oak tree that was approved for removal with the master tree permit for the subdivision. One other oak tree will be retained on-site.

**Environmental Determination:** The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15182, which exempts residential projects consistent with a Specific Plan for which an EIR has been certified. The Stone Ridge Specific Plan EIR (SCH # 97032058) was certified on March 18, 1998.

**LAST DAY TO REQUEST A PUBLIC HEARING: January 20, 2023 by 5 p.m.**

Note: If a decision is challenged in court, the challenge may be limited to raising only those issues which were raised at a public hearing or in written correspondence delivered to the Planning Division at, or prior to, the public hearing. A public hearing for this application will not be held unless you or another individual requests a public hearing.

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