

DATE: April 14, 2021
FROM: Sean Morales, Assistant Planner

SUBJECT: NOTICE OF INTENT TO APPROVE AN ADMINISTRATIVE PERMIT

Dear Roseville Property Owner and Interested Individuals:

The purpose of this notice is to inform you that an Administrative Permit application has been submitted to the Roseville Planning Division. The requested permit is described below.

The City issues Administrative Permits for minor types of projects, based on our review of the application and consistency with City standards, and will not hold a public hearing unless one is requested by you or another interested individual. The Planning Manager intends to approve the permit eleven days following the date of this letter, unless a public hearing is requested. People with questions are invited to contact the Project Planner, Sean Morales, by phone at (916) 774-5282 or e-mail at smorales@roseville.ca.us. All requests for a public hearing must be in writing (to Sean Morales, Planning Division, 311 Vernon Street, Roseville, CA 95678) and must be received no later than 5 p.m. on the date noted below. If a public hearing is requested, you will receive notice of the date, time, and place of the public hearing. The Planning Manager's action to approve this permit may be appealed to the Planning Commission within 10 days of the approval date.

Project Description

Applicant & Owner: David Kite

Date Filed: February 9, 2021

File/Project Number: PL21-0023

Project Name, Address & Location: DTSP PCL DT-10 – Kite Garage, 515 Oak St.

Request: Request for an Administrative Permit to reduce the required side setback for a first floor garage below a proposed accessory dwelling unit. A 4' setback is requested where a 5' setback is required by code.

Environmental Determination: This project is categorically exempt from the environmental review requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15303(e), "New Construction or Conversion of Small Structures". The project involves the construction of an accessory structure and is therefore exempt per the CEQA guidelines listed above.

LAST DAY TO REQUEST A PUBLIC HEARING: April 26, 2021 by 5 p.m.

Note: If a decision is challenged in court, the challenge may be limited to raising only those issues which were raised at a public hearing or in written correspondence delivered to the Planning Manager at, or prior to, the public hearing. A public hearing for this application will not be held unless you or another individual requests a public hearing.

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