

**DATE:** September 3, 2021  
**FROM:** Sean Morales, Assistant Planner

**SUBJECT: NOTICE OF INTENT TO APPROVE AN ADMINISTRATIVE PERMIT**

Dear Roseville Property Owner and Interested Individuals:

The purpose of this notice is to inform you that an Administrative Permit application has been submitted to the Roseville Planning Division. The requested permit is described below.

The City issues Administrative Permits for minor types of projects, based on our review of the application and consistency with City standards, and will not hold a public hearing unless one is requested by you or another interested individual. The Planning Manager intends to approve the permit eleven days following the date of this letter, unless a public hearing is requested. People with questions are invited to contact the Project Planner, Sean Morales, by phone at (916) 774-5282 or e-mail at [smorales@roseville.ca.us](mailto:smorales@roseville.ca.us). All requests for a public hearing must be in writing (to Sean Morales, Planning Division, 311 Vernon Street, Roseville, CA 95678) and must be received no later than 5 p.m. on the date noted below. If a public hearing is requested, you will receive notice of the date, time, and place of the public hearing. The Planning Manager's action to approve this permit may be appealed to the Planning Commission within 10 days of the approval date.

**Project Description**

**Applicant:** Diego Garcia, Revel Architecture & Design

**Owner:** KB Lava Ridge Dist

**Date Filed:** July 12, 2021

**File/Project Number:** PL21-0236

**Project Name, Address & Location:** NERSP PCL 7 - Roof Mounted Equipment, 3010 Lava Ridge Ct.

**Request:** Request for an Administrative Permit to construct new telecommunications equipment and screen wall on the roof of an existing building. The equipment will be 13' 7" tall and the 11' 6" tall structure will screen the equipment from the public way. A ground level generator and CMU enclosure are also proposed.

**Environmental Determination:** This project is categorically exempt from the environmental review requirements of the California Environmental Quality Act (CEQA) pursuant to Section 15303(e), "New Construction or Conversion of Small Structures". The project involves the construction of an accessory structure and is therefore exempt per the CEQA guidelines listed above.

**LAST DAY TO REQUEST A PUBLIC HEARING: September 13, 2021 by 5 p.m.**

Note: If a decision is challenged in court, the challenge may be limited to raising only those issues which were raised at a public hearing or in written correspondence delivered to the Planning Manager at, or prior to, the public hearing. A public hearing for this application will not be held unless you or another individual requests a public hearing.

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