

DATE: December 13, 2022
FROM: Escarlet Mar, Associate Planner

SUBJECT: NOTICE OF INTENT TO APPROVE AN ADMINISTRATIVE PERMIT

Dear Roseville Property Owner and Interested Individuals:

The purpose of this notice is to inform you that an Administrative Permit application has been submitted to the Roseville Planning Division. The requested permit is described below.

The City issues administrative permits for minor types of projects, based on our review of the application and consistency with City standards, and will not hold a public hearing unless one is requested by you or another interested individual. The Planning Manager intends to approve the permit ten days following the date of this letter, unless a public hearing is requested. People with questions are invited to contact the Project Planner, Escarlet Mar, by phone at (916) 774-5247 or e-mail at emar@roseville.ca.us. All requests for a public hearing must be in writing (to Escarlet Mar, Planning Division, 311 Vernon Street, Roseville, CA 95678) and must be received no later than 5 p.m. on the date noted below. If a public hearing is requested, you will receive notice of the date, time, and place of the public hearing. The Planning Manager's action to approve this permit may be appealed to the Planning Commission within 10 days of the approval date.

Project Description

Applicant: Andrew Proctor, USAgain

Property Owner: DDR Creekside LP

Date Filed: November 17, 2022

File/Project Number: PL22-0411

Project Name & Address: NCRSP PCL 36 – Drop Spot Collection Center, 1116 Galleria Boulevard

Request: The applicant requests approval of an Administrative Permit to allow a Used Goods Collection Center within the Ridge at Creekside Shopping Center. The proposed facility be approximately 180 square feet in size and would occupy three parking stalls.

Environmental Determination: The project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to Section 15303 (New Construction or Conversion of Small Structures) and pursuant to Section 305 of the City of Roseville CEQA Implementing Procedures. Consistent with this exemption, the project is a small facility that is approximately 180 square feet in size.

LAST DAY TO REQUEST A PUBLIC HEARING: December 23, 2022 by 5 p.m.

Note: If a decision is challenged in court, the challenge may be limited to raising only those issues which were raised at a public hearing or in written correspondence delivered to the Planning Manager at, or prior to, the public hearing. A public hearing for this application will not be held unless you or another individual requests a public hearing.

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